

Request for Funds

Complete the form below and return it to Joan Plonski in the History Department office. Please make sure that you have requested any funds to which you are entitled from the Dean=s Office BEFORE asking for department funds. You are eligible for funds one time per fiscal year.

Your Name: _____ Date: _____

Amount Requested: _____

Purpose: _____

_____ Approved

_____ Disapproved

Chair Signature

Date